



Incident/Injury Report Form

SECTION 1: BASIC INFORMATION

- Date of Report: _____
- Name of Person Completing Report: _____ •
- Role: ☐ Parent ☐ Coach ☐ Staff ☐ Player ☐ Other: _____ •
- Phone Number: _____
- Email Address: _____

SECTION 2: INCIDENT DETAILS

- Date of Incident: _____
- Time of Incident: _____
- Location (e.g., Southward Park – Field 3):

- Type of Activity: ☐ Game ☐ Practice ☐ Camp ☐ Other: _____

SECTION 3: PERSON INVOLVED

- Full Name: _____
- Age: _____
- Gender: ☐ Male ☐ Female ☐ Other
- Team Name (if applicable): _____
- Coach Name: _____

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SECTION 4: INCIDENT DESCRIPTION

Describe the incident or injury in detail, including what happened, how it happened, and any equipment or surfaces involved.

SECTION 5: RESPONSE AND ACTIONS TAKEN

- **First Aid Provided?** ☐ Yes ☐ No

If yes, describe what was administered:

- **Was 911 Called?** ☐ Yes ☐ No

- **Was the player able to continue?** ☐ Yes ☐ No

- **Was a guardian/parent notified?** ☐ Yes ☐ No – If yes, by whom:

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SECTION 6: FOLLOW-UP

- Was the player sent home? ☐ Yes ☐ No
- Was the player advised to seek medical attention? ☐ Yes ☐ No
- Any further actions required by the club?

SECTION 7: WITNESS INFORMATION (IF ANY)

- Name: _____
- Contact Info: _____
- Statement (brief):

SECTION 8: SIGNATURE

- Signature of Reporter: _____
- Date: _____
- Reviewed by Club Official (Name & Signature): _____
- Date: _____